

TO WHOM IT MAY CONCERN

Dear **Mr/Ms**.....

PRODUCTIVITY AWARENESS SESSIONS FOR SMMES AND COOPERATIVES

Productivity SA was established in terms of Section 31 of the Employment Services Act, No 4 of 2014 as a juristic and an entity of the Department of Employment and Labour, with the mandate to promote employment growth and productivity, thus contribute to South Africa's socio-economic development and economic efficiency.

Section 32 of the Act read together with Section 2(1) (e) and (f) and Section 7 enjoins Productivity SA to improve workplace productivity (operational efficiency) and competitiveness thereby promoting employment and income growth. The Entity offers a range of services and programmes with a focus on:

- (i) Promoting employment and income growth, and workplace productivity
- (ii) Improving the employment and re-employment prospects of employees facing retrenchments (job retention and preventing job losses) and retrenched workers
- (iii) To provide productivity improvement and competitiveness measures, conducting research on productivity and competitiveness related matters and collection and supply of information
- (iv) Promote and inculcate a culture of productivity and competitiveness mind-set in the workplace and all spheres of the nation's economic and community life.

Productivity SA in collaboration with National Business Solutions - invites your business/organisation to the Productivity Awareness Session with the view to share Productivity SA products and services and how your business and cooperative can benefit from such services. The Productivity Awareness Session will be hosted as follows:

- Date: 19 March 2021,
Time: 10:00 to 12H00
- Venue: 4065 B, Mathibestad, Moretele Local Municipality Hall

Please note that there will be no fees payable to attend this session. Your presence will be highly appreciated.

For more information and clarity please contact Palesa Magomashole at 0118485352 or send an email at palesam@productivitysa.co.za

Kind Regards

Mr Matthews Moatli
Programme Manager: Competitiveness Improvement Services (CIS)

BOARD MEMBERS:

Prof. M.P Mdwaba (Chairman); Mr M.P Mothiba (CEO); Ms F. Khan; Ms S.Singh; Mr G.M Selematsela; Mr W.C Noling; Dr A. Chetty; Ms M. Bronkhorst;

International Business Gateway, Cnr New and Sixth Roads, Midrand, South Africa
Private bag 235, Midrand, Gauteng, 1685
Telephone +27 (0) 11 848 5300 Facsimile +27 (0) 11 848 5555
Productivity SA
www.productivitysa.co.za